



**City of San Marcos  
Regular Meeting Minutes  
Parks and Recreation Board  
April 21, 2022 5:30 pm**

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**I. Call to Order**

The meeting was called to order at 5:32pm by Board Chair Alex Vogt

**II. Roll Call**

**Board Members Present**

Cherif Gacis  
John Hardy  
Amanda Hargrave  
Mitch Hoffmann  
Diane Phalen  
Hilary Taylor  
Alex Vogt  
Robert Watts

**Board Members Absent**

Ryan McGillicuddy

**Staff Present**

Jamie Lee Case, Assistant Director of Parks and Recreation  
Bert Stratemann, Park Operations Manager  
Christie Murillo, Administrative Coordinator

**Citizen Comment Period:** Persons wishing to speak during the citizen comment period please submit your written comments to [parksinfo@sanmarcostx.gov](mailto:parksinfo@sanmarcostx.gov) **no later than 12:00pm on the day of the meeting**. The first 10 comments will be read aloud during the citizen comment portion of the meeting. Comments shall have a time limit of three minutes each. Any threatening, defamatory or other similar comments prohibited by Chapter 2 of the San Marcos City Code will not be read.

There were no citizen comments.

**III. MINUTES**

1. Consider approval, by motion, of the March 24, 2022 Regular Meeting minutes:

**A motion was made by Alex Vogt, seconded by Mitch Hoffman, to approve the March 24, 2022 Regular Meeting minutes**

**A motion was made by Diane Phalen, seconded by Alex Vogt, to amend the March 24, 2022 Regular Meeting minutes**

Board Member Phalen would like to add into the minutes a notation that the developer for Independence Trails stated they would maintain (mow) the mixed-use area.

Chair Vogt would like to add that the Board's approval was contingent upon this statement.

**A motion was made by Diane Phalen, seconded by Alex Vogt, to postpone the approval of the March 24, 2022 Regular Meeting minutes until the next Regular Meeting. The motion carried by the following vote:**

For:	7-	Cherif Gacis, John Hardy, Mitch Hoffmann, Diane Phalen, Hilary Taylor, Alex Vogt, Robert Watts
Against:	0	

## **DISCUSSION**

2. Receive a Staff update on the status of the San Marcos Activity Center repairs and construction:
  - Assistant Director Case:
    - Opening date is May 2
    - City of San Marcos was responsible for a \$2500 deductible cost; entire reconstruction project was \$2.5 mil; reason for pipe failure is still under investigation by Texas Municipal League (TML), the City's risk pool carrier.
3. Receive a Staff update on the Engineering Department's Rio Vista Falls Reconstruction Project:
  - Bert Stratemann, Park Operations Manager: Falls repairs are still on schedule to be completed by mid-May.
    - Flow has been restored over the falls but the fencing and buoys remain because work is ongoing (about 100 feet of bank work left to complete).
4. Receive a Staff update on the trail development and improvements within the Buie Tract:
  - SMGA has been working hard on trail development
  - Stratemann: millings are being moved to different areas where improvements are needed. Most of what is needed in Buie has been moved already.
    - Road leading to Ringtail will be fixed with millings next, then the driveway going into Upper Purgatory, then the Upper Purgatory parking lot (expanding it), then the Lower Purgatory parking lot, then the Spring Lake parking lot.
  - Board Member Phalen voices concern expressed by Board Member McGillicuddy (who had to be absent) that neighbors are concerned about the long-term plans for these materials and that the City keeps using natural areas as the staging ground for construction projects.
  - Stratemann: staff is making use of a recycled product that is cost effective for the Department that also reduces our impact since we're not hauling from all over the place. Millings hold up better than crushed limestone and percolates water better than road-based material. Staff will remove all material, will shrink the footprint of what's there and will also re-vegetate.
  - Assistant Director Case: when Streets Department began work on Craddock we asked for millings since we had a need; millings were placed where parking area would be constructed.
  - Staff will setup dates for tours of parkland for Board members
5. Receive a Staff update regarding the Open Space Land Management Plan Project:

- Assistant Director Case: Using Halff and Associates to help us draft a Land Management Plan for all the natural areas we maintain and any future land we acquire.
    - Meeting with stakeholders next week
    - This is not a design/development plan
    - Will include trail dichotomy, ADA regulations
    - Fire management/prevention will be included
    - Public Open House May 14 at Activity Center, 10am-6pm; press and mailers will go out to anyone within 200 ft. of a natural area
6. Receive a Staff update regarding the River Parks Preliminary Design Report Project:
- Assistant Director Case: this project encompasses Plaza Park down to Ramon Lucio; does not include City Park or across IH 35 at this time
  - Will be releasing a public survey (being built right now) for citizens to say how they want these parks to be developed
  - Public Open House:
    - May 14, Activity Center, 10am-6pm
    - July 14, Activity Center, 4pm-7pm
  - River Parks Plan was already a part of the Parks Master Plan
  - This plan will help us identify projects and how to budget for them
7. Receive an update from the Land Development Code Amendments Subcommittee:
- Board Chair Vogt gives background on why Board is discussing this/why subcommittee was formed (parkland dedication fee was set at a given rate rather than one that could increase with value of land). Fee hasn't been re-evaluated in a long time so it seems like the City is getting a bad deal because the Fee-in-Lieu amount received is really low.
  - Assistant Director Case: the parkland cost factor methodology will be done by end of June; Board doesn't meet in July so there will be an update on the Board's agenda in August. Case will provide updates via email along the way.
  - Board Chair Vogt: area of need map in Parks Master Plan is what dedication is based off of; maps are static and don't have to be; Board is looking at way to say that a large development creates a need.
    - Case: Halff will update maps within Parks Master Plan
  - Board Chair Vogt: Subcommittee also discussed the need for wayfinding signage to these parks that are within developments that are open to public; would like to add something on the Parks website reflecting these parks
  - Subcommittee wants to have a Recommendation Resolution ready by June
  - Assistant Director Case: Consultant will also provide recommended ordinance changes with their cost factor methodology

## REPORTS

8. Receive the following reports: Park Projects Monthly Report, Athletic Division Monthly Report, Youth Services Division Monthly Report, Habitat Conservation Plan (HCP) Monthly Report, and San Marcos Greenbelt Alliance Annual Report:

There were no questions or comments on the reports.

## FUTURE AGENDA ITEMS

9. Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related*

to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.

Board members are asked to email agenda requests

**IV. Question and Answer Session with Press and Public.** *This is an opportunity for the Press and Public to ask questions related to items on **this** agenda.*

None.

**V. Adjournment**

The meeting was adjourned at 7pm by Board Chair Vogt.

 5/19/22  
Parks and Recreation Board Chair

  
Staff Liaison

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