

City of San Marcos  
Cemetery Construction Permit

Date: \_\_\_\_\_ Issued to: \_\_\_\_\_ Phone # \_\_\_\_\_  
Construction Contractor

This is to certify that the following steps have been taken:

1. \_\_\_\_\_ Application for construction has been submitted.
2. \_\_\_\_\_ Proof of Insurance with City listed as Additionally Insured.
3. \_\_\_\_\_ Gravesite marked by Caretaker.
4. \_\_\_\_\_ Concrete forms checked by Caretaker before pouring concrete.

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Therefore, \_\_\_\_\_  
Construction Contractor

Is permitted to perform curbing construction for

\_\_\_\_\_  
Property Owner

In \_\_\_\_\_ Addition, Section \_\_\_\_\_ Block \_\_\_\_\_ Lot(s) \_\_\_\_\_

Note: Keep this Cemetery Construction Permit in your possession, it is your only proof that you have been given permission to do work in the San Marcos Cemetery.

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

**Remarks:**

Please make sure that you have received the approval from the Cemetery Caretaker before pouring the concrete, item 4 listed above. The rules are on the back of this form for easy reference.

Gene Bagwell, Cemetery Maintenance Contractor – 512-517-3542  
Victor Gonzales, Cemetery Caretaker – 512-748-9671

Concrete Contractors: The City of San Marcos does not require you to use these contractors, they are only for your reference. You may use the contractor of your choosing provided they fill out this form and turn in to the Parks and Recreation Department for prior approval.

Myers Construction – 512-847-8000  
Pierce Construction – 512-357-0147  
Quintero Construction – 512-665-2595  
Valentino Construction – 210-288-8591

## SECTION 6-8 Curbing

- A. The owner of a cemetery lot must apply to the City Finance Department and obtain a permit before installing or constructing curbing of any type within the cemetery.
- B. No curbing of any type will be allowed in Section 1 of the Dixon Addition of the cemetery.
- C. Any number of lots may be curbed so long as the entire purchase price for all the lots to be curbed has been paid.
- D. Curbs must be flush with existing terrain, an exception to flush curbing may be granted by the cemetery commission if adjoining lots have raised curbs. Curbing must be constructed entirely of steel-reinforced concrete, marble, or granite, conforming to the following specifications:
  1. Concrete Curbing:
    - a. Concrete curbing is to be eighteen inches (18") wide along the exterior lot lines in the cemetery property; six inches (6") is to be within the lot; twelve inches (12") is to be outside the lot.
    - b. Curbing will be six inches (6") wide along the interior lot lines and must be placed within the lots being curbed.
    - c. Concrete curbs are to be four inches (4") deep.
    - d. One reinforcing iron size three rebar will be installed along the entire length of the curbing.
  2. Granite or marble Curbing:
    - a. Granite or marble curbing is to be four inches (4") in width and shall be placed within the lot or lots to be curbed.
    - b. Granite or marble used for curbing must be mortared with a bonding agent of the same color as the granite or marble and is designed for bonding granite to granite or marble to marble.
    - c. Granite or marble curbs are to be six inches (6") deep.