



**City of San Marcos  
Cemetery Commission  
Meeting Agenda  
March 24th, 2021  
5:30 p.m.**

**Virtually via Zoom:**

<https://us02web.zoom.us/j/81095478612>

**Meeting ID: 810 9547 8612**

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**I. Call to Order**

**II. Roll Call**

**III. 30 Minute Citizen Comment Period:**

*Each speaker signed up prior to the meeting being called to order will be called in the order in which they signed-up. Each speaker will be provided up to three minutes to speak. Persons wishing to participate (speak) during the Citizen Comment portion of the meeting must email [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) prior to 12:00 p.m. the day of the meeting. A call-in number/link will be provided for participation. Written comments can also be submitted to [jcase@sanmarcostx.gov](mailto:jcase@sanmarcostx.gov) for distribution to the board prior to the meeting.*

**MINUTES**

1. Consider approval, by motion, of the March 3rd, 2021 regular meeting minutes.

**PRESENTATIONS**

2. Receive a staff presentation from Jamie Lee Case, Assistant Director of Parks and Recreation, regarding recent draft revisions to the Chapter 22 amendments and proposed fees.

**ACTION ITEMS**

3. Consider, by motion, amendment revisions to approve the placement of wooden crosses throughout the cemetery.
4. Consider, by motion, approval of Mr. David Dablegott's windchime donation to be installed in the San Marcos City Cemetery.

**DISCUSSION ITEMS**

5. Hold discussion regarding additional security protocols such as Cemetery patrols, signage, fencing, and potential installation of cameras.

**REPORTS**

5. Receive a brief report from Commissioner Gina Eben on the condition of the cemetery.
6. Receive a staff update from Mr. Bert Stratemann, Parks Operations Manager, on the Cemetery Master Plan, new sections of the Cemetery, and the Columbarium project.

#### **FUTURE AGENDA ITEMS**

7. Commission Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

#### **IV. Question and Answer Session with Press and Public.**

*This is an opportunity for the Press and Public to ask questions related to items on this agenda.*

#### **V. Adjournment**

Notice of Assistance at the Public Meetings

The City of San Marcos is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. Individuals who require auxiliary aids and services for this meeting should contact the City of San Marcos ADA Coordinator at 512-393-8000 (voice) or call Texas Relay Service (TRS) by dialing 7-1-1. Requests can also be faxed to 855-461-6674 or sent by e-mail to [ADArequest@sanmarcostx.gov](mailto:ADArequest@sanmarcostx.gov).

For more information on the Cemetery Commission, please contact Kari Fontenot at [KFontenot3@sanmarcostx.gov](mailto:KFontenot3@sanmarcostx.gov).