



# City of San Marcos Regular Meeting Library Board Monday, January 24, 2022

---

## I. Call to Order: 5:33

## II. Roll Call

**Present:** Katie Cargill, Lauren Mikiten, Martha Moore, Jayne Baker, Joan Nagel, Joanne Engel

1. **Absent:** Ann Whitus

## III. 30 Minute Citizen Comment Period: none

## IV. MINUTES

Consider approval of the November 22, 2021 meeting minutes. Approved: Katie C. Motioned, Martha M. seconded, none opposed.

## V. ACTION ITEM

2. Consider approval of the proposed donation acknowledgement to be included on the lobby donor wall.

This changes the minimum amount displayed on the donor wall to \$1,000. A larger square could be designated for the aggregate lifetime donations of/per \$10,000. Also, display individual plaques for one-time donations.

Action tabled. Diane will provide a more formatted proposal for a vote at the next meeting. Lauren M motioned the item be tabled until the next meeting. Joan N. seconded, none opposed.

## REPORTS and ANNOUNCEMENTS

3. Update on outstanding items on construction project. \$10.5M spent, leaving \$150,000. \*Courtyard fence in children's area finished so the homeless can no longer get in to spend the night. \*Book drop, activity center and the watering system have been cleaned up. \*Fenced around the electric - RVs were charging to the library. \*Rainwater collection – The irrigation water return is not working. \*Back doors may be fixed. Waiting for heavier rain for test. \*Skyfold has been fixed. \*Dedication plaque for lobby ordered.
4. COVID by the numbers. – 3 out with. 60 city employees out. Library Page available, not yet filled. Facilities part to go into this position. 3 openings available. Free testing for city, free take home test given. Curative will be in library lot through the end of the year.

5. Board member terms limits and city council accepting applications for new board members: Katie C., Lauren M. and Ann W. will continue in their positions. The other positions will be vacant.
6. Terrie Purcell is retiring at the end of January. She worked 25 years.
7. Director's Monthly Report: \*The Library was open 25 days for month of December. \*Even though we were closed 5 days, we had 26,129 visitors. \*With the ACA sign-up and the COVID eviction paperwork needing to be faxed, the public scanner was used 1,056 times. \*Computer use went up considerably-2,019 times not including those who used the WI-FI on their own computers. \*Online materials were checked out 4,424 times, \*study and meeting rooms were used 361 times, not including in-house use. \*We added 227 new library card holders who came inside and 60 new on-line card holders. \*We have 6,100 followers on the Facebook home page which is more than New Braunfels, Georgetown, Cedar Park and Seguin. During December, there were 20,000 interactions on this page. \*The Jobs and Careers page had 1,906 visitors, \*the Virtual book club has 754 participants. These are all public pages. \*Preschool Storytime – smallest 177 in. is the only private page. The Storytime page is private to allow us to post the puppet shows and storytimes without copyright infringement. Sometimes parent's post there with some security in knowing who can see these pages and photos.
8. Jane asked about the Enhanced library card – 50 have been given out so far. Distribution is limited to San Marcos or Hays County only. #1 demographic are the older people, mostly because of the loss of SS cards and expired driver's license.
9. The City Manager retires at the end of month. Stephanie Reyes will be interim City Manager with Laurie Moyer as the interim Assistant City Manager.

## **FUTURE AGENDA ITEMS**

10. The next meeting is scheduled for Monday, February 28, 2022 at 5:30 p.m.
11. Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

**VI. Adjournment of January meeting: 6:07. Martha M. motions, Jane B. seconds.**