

## San Marcos Public Library Board Meeting

March 25, 2019

**I. Call to order.** 5:43 by Moore, Chair

**II. Roll call.** Present: Martha Moore, Jayne Baker, Kathryn Brady, Lauren Mikiten. Absent: Joan Nagel, Joanne Engel, Ann Whitus. With Diane Insley, Library Director

**III. Citizen comment period, as needed.** N/A

**IV. Approval of minutes of the previous meeting held on February 25, 2019.**

**In favor:** Martha Moore, Jayne Baker, Kathryn Brady, Lauren Mikiten

**Opposed:** N/A **Absent:** Joan Nagel, Joanne Engel, Ann Whitus

**V. Election of Board Officers.**

Some board discussion; everyone is willing to keep current positions, all are unopposed. Chair: Martha Moore; Vice Chair: Joan Nagel; Secretary: Lauren Mikiten. Vote to maintain current officers:

**In favor:** Martha Moore, Jayne Baker, Kathryn Brady, Lauren Mikiten

**Opposed:** N/A **Absent:** Joan Nagel, Joanne Engel, Ann Whitus

**VI. Invitation to National Library Week recognition by City Council on Monday, April 1st at 4:00pm**

All Board members invited to appear before City Council for this proclamation.

**VII. Update on Part 2 of the Design/Build.** Director Insley tells the board that the selection process is coming along well, with three teams still in competition. Her main concern is the design/build candidates' plan for keeping the library safely open and operational during the full construction period, which is a must-have. The next step in the process will be interviews on April 4 where all remaining candidates will be interviewed. If the current schedule is kept, the chosen design/build team will go before City Council in May.

**VIII. Approval to schedule the May board meeting for May 20, 2019 because the 4th Monday is the Memorial Day Holiday.** Mikiten motions, Moore seconds, motion passes:

**In favor:** Martha Moore, Jayne Baker, Kathryn Brady, Lauren Mikiten

**Opposed:** N/A **Absent:** Joan Nagel, Joanne Engel, Ann Whitus

**IX. Discussion of the Urban Libraries Council Statement on Race and Social Equity and the possible policy impact.** Statement is given to the Board to read. Some Board discussion on the nature of the statement and how it applies to the library's mission. Director Insley presents it as a baseline upon which the Library could potentially build more specific policies in the future.

**X. Director's Report:**

- Statistics update
  - i. Newly added to the report are Facebook engagement statistics and comparisons to other nearby libraries and city entities. Engagement per week is much higher for San Marcos Public Library than the other entities, even with much higher "like" counts.
  - ii. Also added to the statistics update is a report on Borrowers Added in the previous year, broken down by where they reside.
  - iii. Update on the fee policy process. We are on Step 2 — Cost. After costs are determined, each City entity will meet with City Council to set fees.
- Program update including March 31st after hours Classical Indian Music
  - i. International Women's Day event was a huge success — over 200 attendees
  - ii. Tax service is struggling a bit this year — with new tax rules not all trained preparers were able to pass the IRS test and some have aged out of helping folks
  - iii. Classical Indian Music is always a great event, the board is encouraged to attend
- Upcoming book sale and spelling bee fundraisers for Friends of the Library

**XI. Adjournment.**

6:33 Baker motions, Brady seconds, motion passes:

**In favor:** Martha Moore, Jayne Baker, Kathryn Brady, Lauren Mikiten

**Opposed:** N/A

**Absent:** Joan Nagel, Joanne Engel, Ann Whitus

Next meeting will be April 22

*Minutes respectfully submitted by Lauren Mikiten, secretary*