



# City of San Marcos Regular Meeting Library Board Monday, March 28, 2022

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## **I. Call to Order by Lauren M.: 5:38**

## **II. Roll Call**

**Present:** Katie Cargill, Lauren Mikiten, Ann Whitus, Stephanie Daniels, Priscilla Delgado, Stephen Beck, and Geneva Gano.

**Absent:** none

## **III. 30 Minute Citizen Comment Period:** none

## **IV. ORIENTATION for New Members:**

- a.** Bylaws were reviewed
- b.** Oath of Office was issued, new members signed and turned in.
- c.** Board and Commission Annual Disclosure forms were filled out and turned in by all members.
- d.** Everyone had completed the Open Meetings Training, emails were sent to City Clerk's office
- e.** Meetings are held on the 4<sup>th</sup> Monday of the Month. If any member wants to discuss, it can be added to a future agenda.

## **V. MINUTES**

Consider approval of the February 28, 2022 meeting minutes. Motion for approval by Katie, seconded Ann, none opposed.

## **VI. ACTION ITEMS**

- a.** Approve the Accreditation Application required by the Texas State Library and Archives Commission. Motion by Lauren, Second by Geneva, all in favor. This covers the COSM fiscal year, October 1, 2020 to September 30, 2021.
- b.** Four new members were appointed. Two will serve a two-year term and two will serve a three-year term. Priscilla and Stephen volunteered for the two year term while Geneva and Stephanie agreed to the three year term.
- c.** Election of new officers was discussed and then tabled until the next meeting.

## **VII. REPORTS and ANNOUNCEMENTS**

- a.** Updated the four items that remained to finish the construction project: rainwater collection, entryway cracking, back door leaks, and AV in the big meeting room. Also building related were the incident of bats in the library, which is being handled by specialists.
- b.** The City has a Managed Hiring program so all openings must be vetted through a committee and get permission to be posted. Two part-time page positions were filled. A Library Supervisor position was filled by promoting a clerk and now we have one clerk opening.
- c.** Monthly statistics were reviewed.

#### **VIII. FUTURE AGENDA ITEMS**

- The next meeting is scheduled for Monday, May 23, 2022 at 5:30 p.m.
- Board Members may provide requests for discussion items for a future agenda in accordance with the board's approved bylaws. *No further discussion will be held related to topics proposed until they are posted on a future agenda in accordance with the Texas Open Meetings Act.*

**IX. Adjournment of February meeting: 6:32. Katy motions, Priscilla seconds. All in favor.**

**Minutes were recorded by a Katie Cargill.**