

The Library Board convened in a regular meeting on Monday, May 20, 2019 at 625 E. Hopkins Street in San Marcos, Texas.

Chair Moore called the Board Meeting to order at 5:37 p.m.

Board Members in Attendance: Martha Moore, Joan Nagel, Jayne Baker, Kathryn Brady, Joanne Engel, Lauren Mikiten, Ann Whitus

Staff in Attendance: Library Director, Diane Insley

1. **CITIZEN COMMENT:** none
2. **APPROVAL OF MINUTES OF THE PREVIOUS MEETING HELD ON APRIL 22, 2019:**
Approved as written by Nagel with a second from Brady and a unanimous vote.
3. **APPROVAL OF THE URBAN LIBRARIES COUNCIL STATEMENT ON RACE AND SOCIAL EQUITY:** The Library Board has previously recommended this statement for approval to the City Council. Council now requests that the Board approve the statement in addition to recommending before it is reviewed by Council. Approved as written with a motion by Baker, second by Mikiten, and a unanimous vote.
4. **INFORMATION ABOUT DRIVEWAY AND SIDEWALK IMPROVEMENTS:** These updates are using federal funds and are unrelated to the library expansion. The plan is for a 10 ft. wide sidewalk from the corner of Thorpe/Hopkins corner to the railroad tracks at Hopkins and the River. Entrance and exit driving lanes will be restriped, widened. Bus stop will be made more wheelchair accessible. A pedestrian crosswalk will be added across Hopkins.
5. **FRIENDS OF THE LIBRARY SPELLING BEE** will be at Aquabrew on Thursday, May 23rd at 7:00pm: Board members are encouraged to come to watch this fun event and support the Friends of the Library.

6. **APPROVAL OF THE INTERNET AND COMPUTER USE POLICY:** The policy has not changed but Director Insley would like the Board to review it because it is 11 year old. The Policy is given to the Board for review. After some discussion prompted by Mikiten who notes that AP Style no longer dictates capitalizing the word "internet", the Policy is approved as written with a motion by Engel, second by Whitus and unanimous vote.
7. **DIRECTOR'S REPORT:**
 - a. The design/build contract for the expansion and remodel will go to City Council June 4. The board is given a preliminary construction calendar with a proposed completion date of January 2021. Public meetings are expected to be in August and September.
 - b. Recent language classes were very successful; 8 languages were taught this year.
 - c. Beginning in FY2018, 69% of active library card holders live in the city limits, which is a high record.
 - d. The librarians in Hays County met to work on their combined request for Hays County funding. They are asking for more money than has been asked for in the past.
 - e. Summer Reading Program: 179 programs are scheduled for this Summer — the most we've ever had! Big kick off is June 7, the theme is Barnyard Bonanza; Board members are invited to volunteer 9am-12pm. Prizes for children, teens, and adults.
8. **REVIEW OF BASIC PARLIAMENTARY PROCEDURE**
9. **ADJOURN:** Meeting adjourned at 6:14 p.m. with a motion from Nagel, second from Mikiten and unanimous vote. The next meeting will be June 24 at 5:30 p.m.

Minutes respectfully submitted by Lauren Mikiten, Library Board Secretary.